

Visions Learning Center
403 Washington St.
Cambridge, MD 21613

July 1, 2010

Dear Parent/Guardian:

Children need healthy meals to learn. Visions Learning Center offers healthy meals every day. Although all children receive meals at no charge, the U.S. Department of Agriculture (USDA) will provide funds that support our nutrition program based on your child's eligibility. **This letter is a request for you to complete the information on the enclosed application form to assist our agency's food service program.**

1. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Complete one Free and Reduced-Price Meal Benefit Application for all children in your household. We cannot approve an application that is not complete. Fill out all required information. Return the completed application to: Visions Learning Center ~ 403 Washington St., ~ Cambridge, MD 21613, (410) 228-0706.
2. ADDITIONAL USDA REIMBURSEMENT IS AVAILABLE FOR THE MEALS SERVED TO CHILDREN IN THE FOLLOWING HOUSEHOLDS:
 - Households receiving benefits from the Food Supplement Program (FSP) or Temporary Cash Assistance (TCA).
 - Most foster children.
 - Household's with a gross income within the free limits or reduced limits on the Federal Income Guidelines (See Instructions for Applying).
 - Children certified as homeless, runaway or migrant.
 - Some households participating in WIC.
3. I COMPLETED AN APPLICATION LAST YEAR. DO I NEED TO FILL OUT ANOTHER ONE?
Yes. You must send in a new application each year.
4. WILL THE INFORMATION I GIVE BE CHECKED? Yes, your information may be checked.
5. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You or your child(ren) do not have to be U.S. citizens.
6. WHO SHOULD I INCLUDE AS MEMBERS OF MY HOUSEHOLD? Your household includes all those living as one economic unit, related or not (such as grandparents, other relatives, or friends).
7. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes.
8. WE ARE IN THE MILITARY. DO WE INCLUDE OUR HOUSING ALLOWANCE AS INCOME? If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
9. MY SPOUSE IS DEPLOYED TO A COMBAT ZONE. IS HER COMBAT PAY COUNTED AS INCOME? No, if the combat pay is received in addition to her basic pay because of her deployment, and it wasn't received before she was deployed, combat pay is not counted as income.
10. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? For information and referral for the Food Supplement Program, Temporary Cash Assistance, and medical programs call 1-800-332-6347.

If you have other questions or need help, call (410) 228-0706.

Sincerely,

Carola Diaz