

Visions Learning Center

403 Washington Street
Cambridge, Maryland 21613

Telephone (410) 228-0706

Parent Work-Schedule Pick Up Times

As with any job, most parents work an 8 to 8 1/2 hour day - with the given grace periods late fees have been determined based on the work schedule of each parent as well as that of the assigned pick-up schedule which you will complete below.

LATE FEES (Any time your child remains in attendance at Visions Learning Center, after your assigned pick-up time)

Day Time Rates **(All students enrolled by 9:00 am)** - \$15.00 every 15 minutes
Evening Rates **(All students enrolled by 3:30 pm)** - \$18.00 every 15 minutes

OVER-TIME FEES (Any time parents are scheduled to work over-time at their regular job site. Visions Learning Center must be notified of parents over time schedule 24 Hrs. prior to work, the scheduled overtime day in order for parents to be charged the overtime fee rather than the late fee.)

Day Time Rates **(All students enrolled by 9:00 am)** - \$5.00 every 1/2 hour
Evening Rates **(All students enrolled by 3:30 pm)** - \$6.00 every 1/2 hour

SAMPLES of Grace Periods and Pick-up Times:

(Cambridge Employment - 15 mins. grace period)

If your work schedule is 7:00 am - 3:30 pm your pick-up time would be 3:45 pm

(Easton Employment - 30 min. grace period)

If your work schedule is 7:00 am - 3:30 pm your pick-up time would be 4:00 pm

(Federalsburg Employment - 45 min. grace period)

If your work schedule is 7:00 am - 3:30 pm your pick-up time would be 4:15 pm

(Salisbury Employment - 1 hour grace period)

If your work schedule is 7:00 am - 3:30 pm your pick-up time would be 4:30 pm

Grace periods are allotted for both before scheduled starting times and after scheduled ending times. Please inform us of your schedule work times so that we may determine the appropriate pick-up times for your children.

It is the responsibility of you, the parent to see that your child is picked up according to your stated work schedule. Only those listed on the child's emergency cards will be allowed to withdraw your child from this center, it is our suggestion that these people are realible becasue late fees will be added to your weekly fee if they are late

My Work Schedule is: _____ **Pick-Up Time** _____

Name(s) of Child/Children: _____

Parent(s) Signature: _____